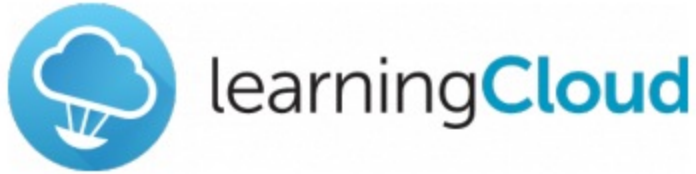


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# learningCloud Mobile 2.1 (EN)



## learningCloud Mobile guide

Version 2.1

Download the guide in PDF format



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- [5. My downloads \(Mobile\)](#)
- [6. Catalogue \(Mobile\)](#)
- [7. Record \(Mobile\)](#)
- [8. More options \(Mobile\)](#)

## 1. Introduction (Mobile)

Thanks to **learningCloud Mobile**, you can carry your training with you and perform it whenever and wherever you want. Through this intuitive application for iOS and Android mobile devices and tablets, you will have access to the training sessions catalogue.

Download your session, carry it with you and learn whenever you want. You do not need to be online to perform it: your tracking data is kept and sent to the server the next time you are back online.



## 2. Installing the application (Mobile)

Let's see how to install **learningCloud Mobile** on your device:

- 2.1 For Android devices (Mobile)
- 2.2 For iOS devices (Mobile)

### 2.1 For Android devices (Mobile)

To download the application, go to **Google Play**.

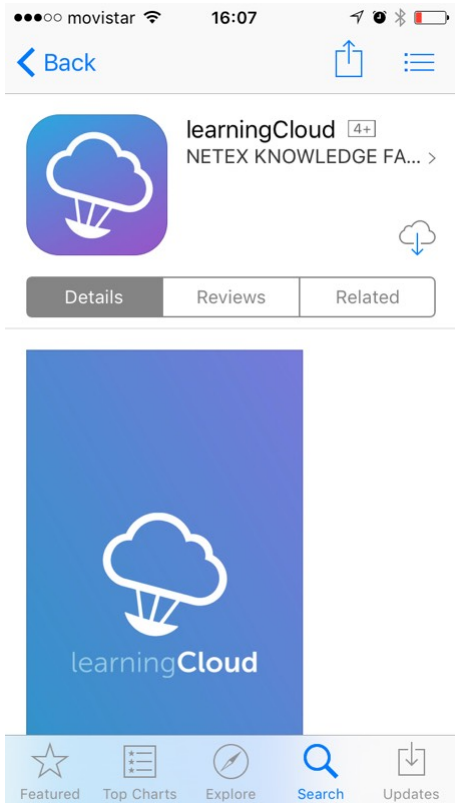
Search the application and click on **"Install"** to download it free of charge on your device.



## 2.2 For iOS devices (Mobile)

To download the application, go to the **App Store**.

Search the application and click on **"Install"** to download it free of charge on your device.



## 2.3 Technical requirements (mobile)

We've grouped the screen resolution in the next groups:

| ID | Name                       | Base resolution | Related resolutions | NLAPP 3.0            |
|----|----------------------------|-----------------|---------------------|----------------------|
| 1  | Android Small Smartphone   | 240x320         | 240x400, 240x432    | <b>Not supported</b> |
| 2  | iPhone, Android Smartphone | 320x480         | 320x568             | <b>Supported</b>     |
| 3  | Android Small Tablet       | 480x800         | 480x720, 480x854    | <b>Supported</b>     |
| 4  | Android Tablet             | 720x1280        | 800x1280            | <b>Supported</b>     |
| 5  | iPad, Android Big Tablet   | 768x1024        | 600x1024            | <b>Supported</b>     |
| 6  | iPad Retina                | 1536x2048       | -                   | <b>Supported</b>     |

So, the technical requirements for learningCloud Mobile are the following:

|                           | Android   | iOS  |
|---------------------------|---|--|
| <b>Required versions</b>  | Requires Android 4.0 or later   | Requires iOS 8.2 or later  |
| <b>Screen resolutions</b> | <ul style="list-style-type: none"> <li>• <b>Normal mdpi screen (320 x 480)</b> <ul style="list-style-type: none"> <li>• 3.2" QVGA ADP2</li> <li>• 3.2" HVGA slider ADP1</li> </ul> </li> <li>• <b>Normal hdpi screen (480 x 720)</b> <ul style="list-style-type: none"> <li>• Nexus One</li> <li>• Nexus S (4.0")</li> </ul> </li> <li>• <b>Large mdpi screen, Normal hdpi screen (480 x 800)</b> <ul style="list-style-type: none"> <li>• 4.0" WVGA</li> <li>• 3.7" WVGA</li> <li>• 5.1" WVGA</li> </ul> </li> <li>• <b>Large mdpi screen, Normal hdpi screen (480 x 854)</b> <ul style="list-style-type: none"> <li>• 5.4" FWVGA</li> <li>• 3.7" FWVGA slider</li> </ul> </li> <li>• <b>Normal xhdpi screen (720 x 1280)</b> <ul style="list-style-type: none"> <li>• Galaxy Nexus (4.7")</li> <li>• 4.65" 720p</li> </ul> </li> <li>• <b>Large tvdpi screen (800 x 1280)</b> <ul style="list-style-type: none"> <li>• Nexus 7 (7.3")</li> <li>• 4.7" WXGA</li> </ul> </li> <li>• <b>Large mdpi screen (1024 x 600)</b> <ul style="list-style-type: none"> <li>• 7.0" WSVGA Tablet</li> </ul> </li> <li>• <b>X-Large mdpi screen (1280 x 800)</b> <ul style="list-style-type: none"> <li>• 10.1" WXGA Tablet</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>• <b>640x960</b> <ul style="list-style-type: none"> <li>• iPhone 4</li> <li>• iPhone 4S</li> </ul> </li> <li>• <b>640 x 1136</b> <ul style="list-style-type: none"> <li>• iPhone 5, 5C, 5S</li> <li>• iPod Touch 5G</li> </ul> </li> <li>• <b>768 x 1024</b> <ul style="list-style-type: none"> <li>• iPad 2</li> <li>• iPad Mini</li> </ul> </li> <li>• <b>1536 x 2048</b> <ul style="list-style-type: none"> <li>• iPad Retina</li> </ul> </li> </ul> |
| <b>Viewport size</b>      |   | <ul style="list-style-type: none"> <li>• <b>320 x 480</b> <ul style="list-style-type: none"> <li>• iPhone 4</li> <li>• iPhone 4S</li> </ul> </li> <li>• <b>320 x 568</b> <ul style="list-style-type: none"> <li>• iPhone 5, 5C, 5S</li> <li>• iPod Touch 5G</li> </ul> </li> <li>• <b>768 x 1024</b> <ul style="list-style-type: none"> <li>• iPad 2</li> <li>• iPad Mini</li> <li>• iPad Retina</li> </ul> </li> </ul>  |

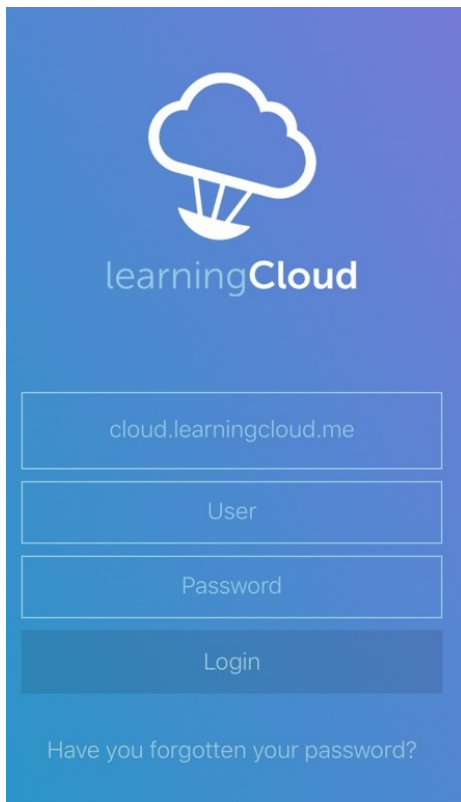
### 3. Access and update (Mobile)

Let's see how to access and update **learningCloud Mobile**:

- [3.1 Accessing learningCloud Mobile \(Mobile\)](#)
- [3.2 Updating learningCloud Mobile \(Mobile\)](#)

#### 3.1 Accessing learningCloud Mobile (Mobile)

You need credentials (URL of the server, user and password) to access the application. You will receive an e-mail with these credentials when you are registered in the system.



If you do not remember your password, you can retrieve it by clicking on "**Have you forgotten your password?**". In this case, you will have to enter your e-mail address and you will receive an e-mail with instructions to configure a new password.

### 3.2 Updating learningCloud Mobile (Mobile)

When there is a new version of the application available, the market (the **App Store** or **Google Play**) will send a notification to your device so that you can update it.

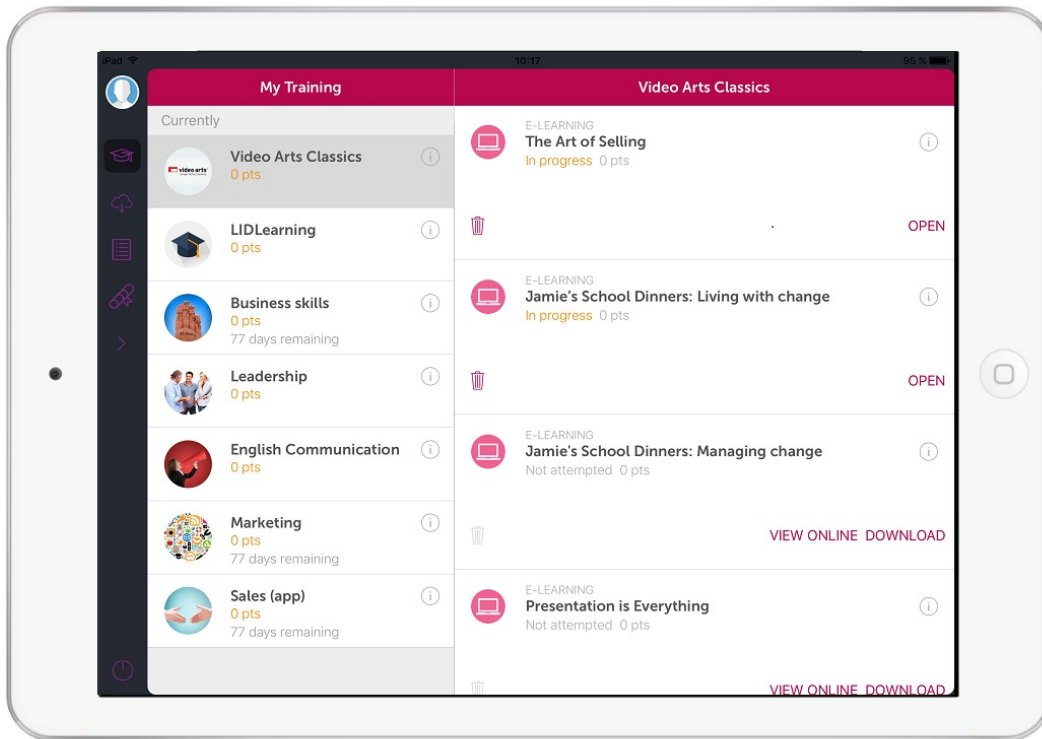
When there are critical application updates, you will receive a notification informing you that the installed version is an old one and you have to update it in order to avoid possible errors that might occur if you keep working with it.

## 4. My training (Mobile)

**"My Training"** screen shows an ordered list of the sessions and courses the user can access. These sessions are gather in courses. Access the course you are interested in to see all the sessions related to that topic.

Courses will have different stages. The stage of the student in these course appeared with a particular colour code:

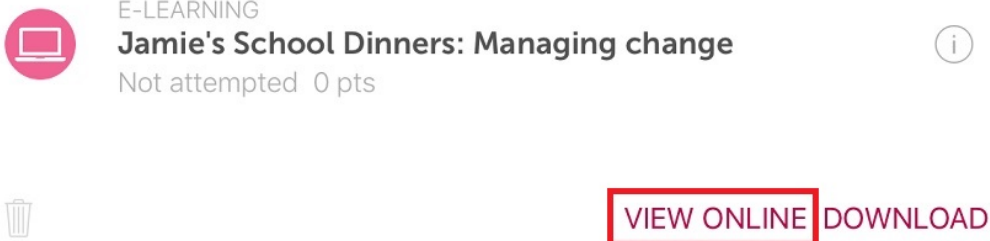
- **Not attempted (grey):** when the start date of the course has not came yet.
- **In progress (orange):** the course changes its status to "in progress" the same day it starts.
- **Passed (green):** when a course is already completed with a equal or greater mark than the minimun required.
- **Failed (red):** when a course is already completed with a lower mark than the minimun required.



To access the sessions there are two options: **View online** and **Download**.

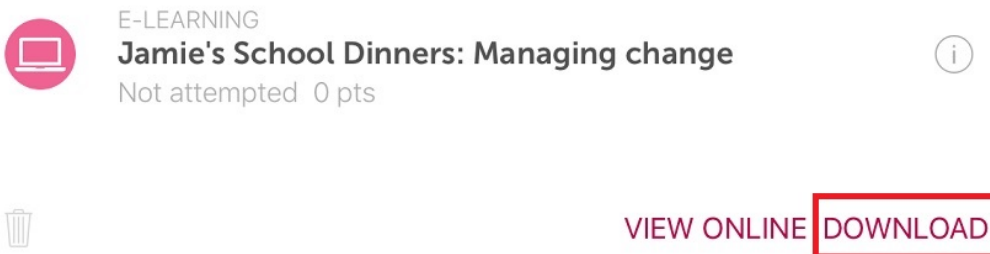
### View online

To download a session, you only have to click on **Download**, a session will be launched



### Downloading a session

To download a session, you only have to click on **Download**.



From **My training** screen, you can display the download progress of each activity. You can stop the download progress anytime.

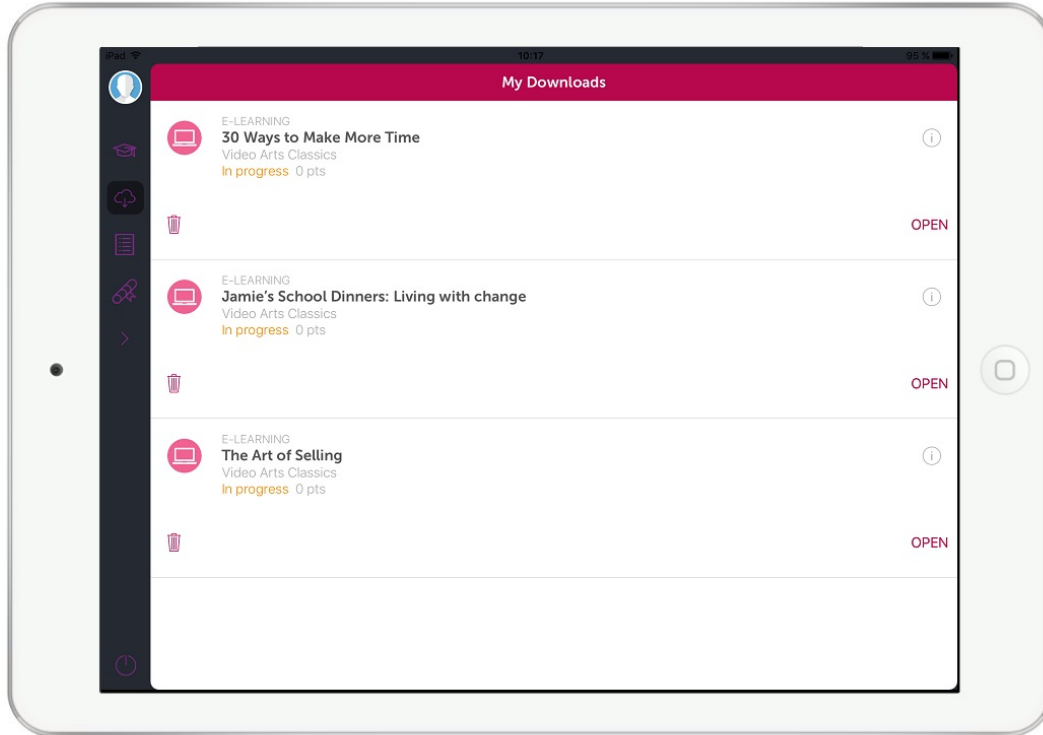
Once the session has been downloaded, you can access it from **My downloads** by clicking on



. Then, you can open the session by clicking on *Open*.

## 5. My downloads (Mobile)

My downloads allows you to check the status and progress of the downloaded sessions.



You can open the session by clicking on **Open**.

The training goes through several status:

The stage of the student in these course appeared with a particular colour code:

- **Not attempted (grey)**: when the start date of the course has not come yet.
- **In progress (orange)**: the course changes its status to "in progress" the same day it starts.
- **Passed (green)**: when a course is already completed with a equal or greater mark than the minimum required.
- **Failed (red)**: when a course is already completed with a lower mark than the minimum required.

If you have ended a session and you don't want to keep it on the device, clic on



to delete the file.

## 6. Catalogue (Mobile)

Check in the following sections how to search and enrol in the courses of your interest included in the **Catalogue**:

- [6.1 Catalogue \(Mobile\)](#)
- [6.2 Enrolment in a course \(Mobile\)](#)
- [6.3 Collections included in the Catalogue \(Mobile\)](#)

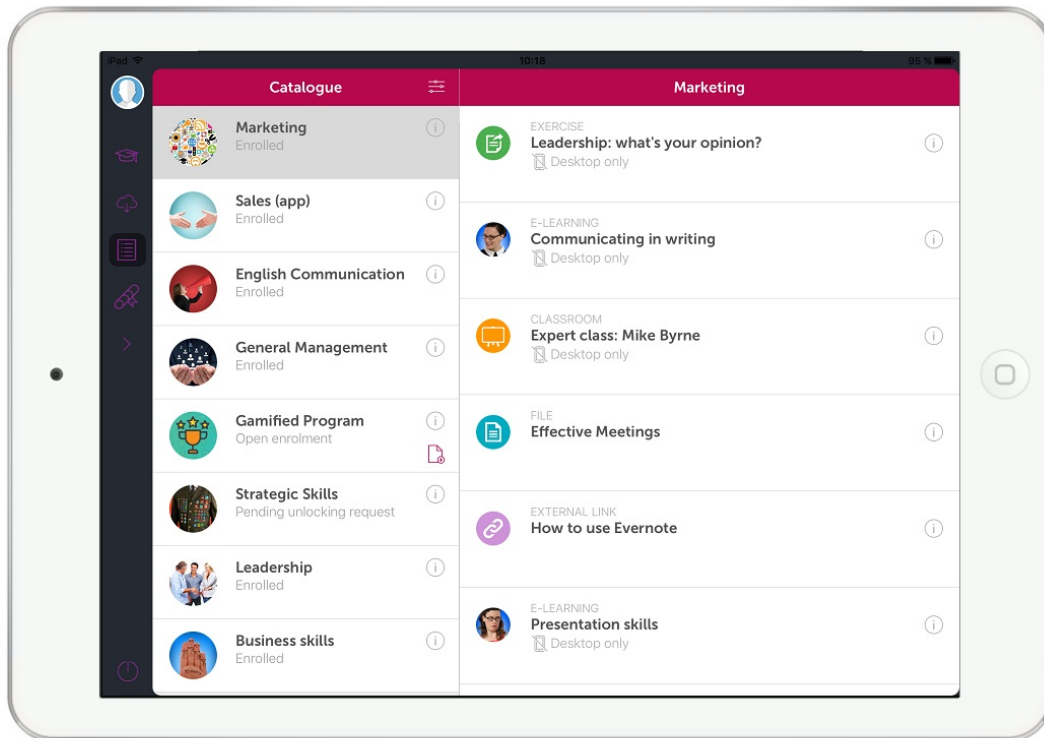
### 6.1 Catalogue (Mobile)

Clicking on





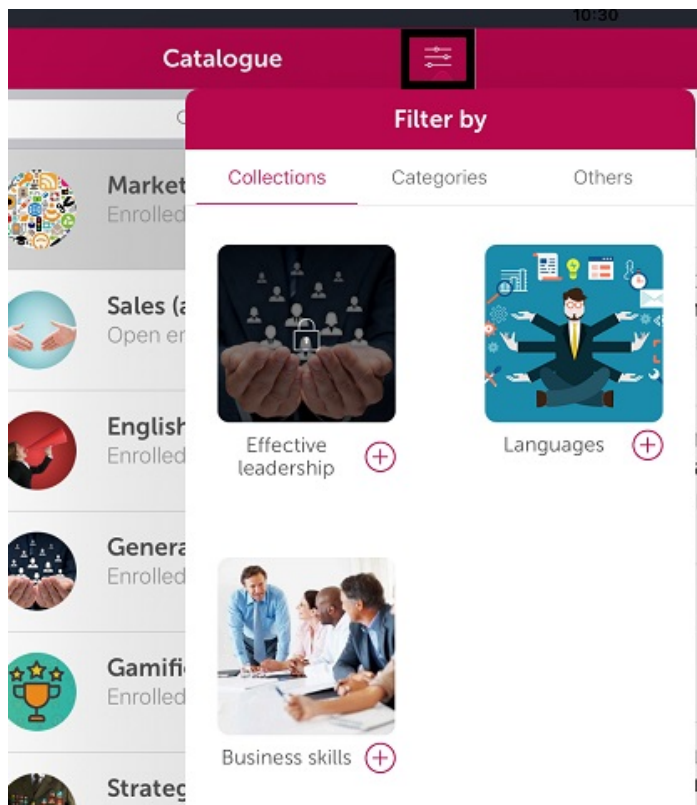
you will see the courses available from the **Catalogue**, and view the details of a particular course before enrolling in it.



The Catalogue filters



allow setting a filter in the Catalogue titles list.



You can filter by collections, categories or courses in which you are not enrolled. Also, according with the course enrolment policy (free access or

enrolment request).

## View course and sessions information

Clicking on the icon



in the course, you will see a menu that provides access to the course information.

To access the training information click the icon



Close

### 30 Ways to Make More Time



Excerpt

Objectives

La mayoría de nosotros pensamos que somos eficientes. Pero, a menos que sepamos de verdad cómo gestionar nuestro tiempo, es poco probable que realmente lo seamos. Una mala gestión del tiempo tiene, además, un efecto multiplicador en nuestros colegas de trabajo, que sufren también las consecuencias de nuestra deficiente gestión personal.

30 Ways to Make More Time nos demuestra que cualquiera puede aprender y poner en práctica la gestión del tiempo. A través de interesantes personajes y situaciones, este Learning Coffee destaca los problemas más importantes y frecuentes de la gestión del tiempo, mostrándonos el modo correcto e incorrecto de hacer las cosas.

Close

Excerpt

Objectives

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**Contenidos**

1. Acerca de este Learning Coffee / About this Learning Coffee
2. Introduction / Introducción
3. Cómo organizarse / Getting organised
4. Usar el correo electrónico / Handling email
5. Usar el teléfono / Using the phone
6. Trabajar de manera eficaz / Workin efficiently
7. Participar en reuniones / Taking part in meeting
8. Trabajar con otra gente / Working with other people
9. Resumen de la unidad / Unit Summary
10. Knowledge check / Comprueba tus conocimientos

Start Date: 19 Mar 2015  
Finish Date: -

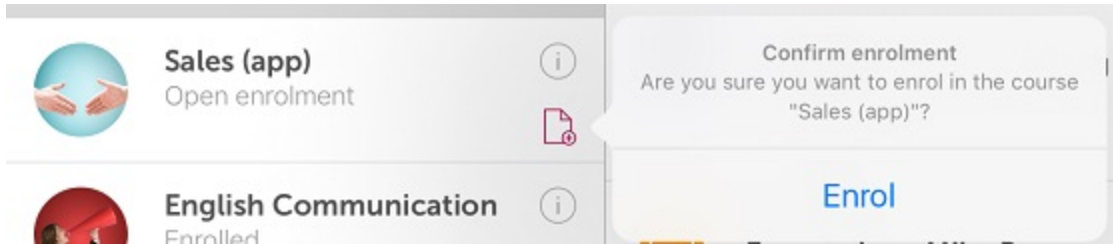
The information includes the Excerpt, Objectives and starting and end dates.

## 6.2 Enrolment in a course (Mobile)

By clicking on the icon



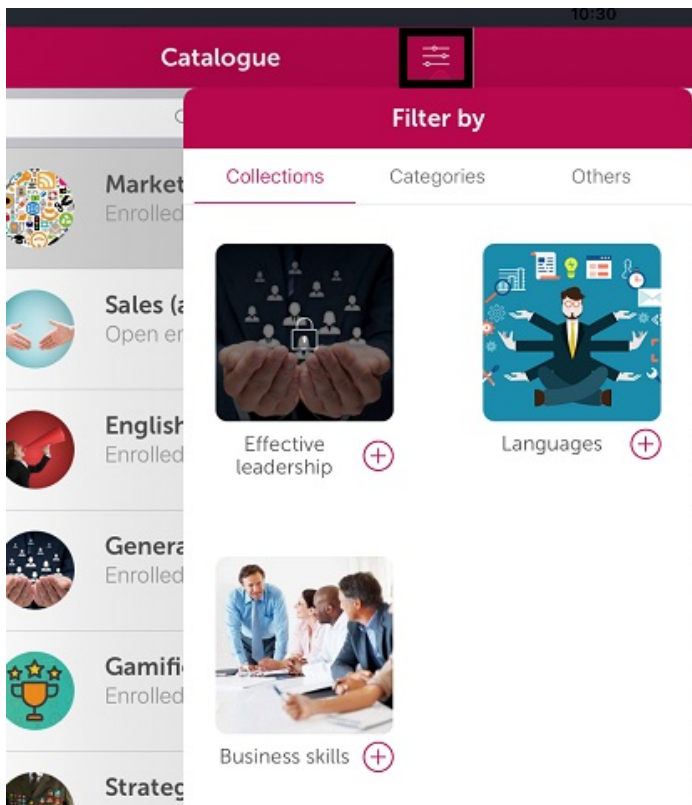
in the course, you will see a menu in which you can apply for registration or enrol directly on it according to the enrolment policy that has the course.



### 6.3 Collections included in the Catalogue (Mobile)

A collection consists of a group of courses for which you may request access, since some collections are free access collections but others require the acceptance of a request.

When accessing the **Catalogue**, in the collections filter option, you can see the existing collections. Those that require the acceptance of a request are displayed with a lock icon.



To request access to the locked collections, click on the lock icon on the collection. An assistant will help you to perform the steps for making a request.



## Collection details

### Effective leadership



Being a leader can help you in your career. This collection will improve your leadership skills.

Request unlocking

Additionally, you can request an enrolment in those courses of your interest.



## Request unlocking

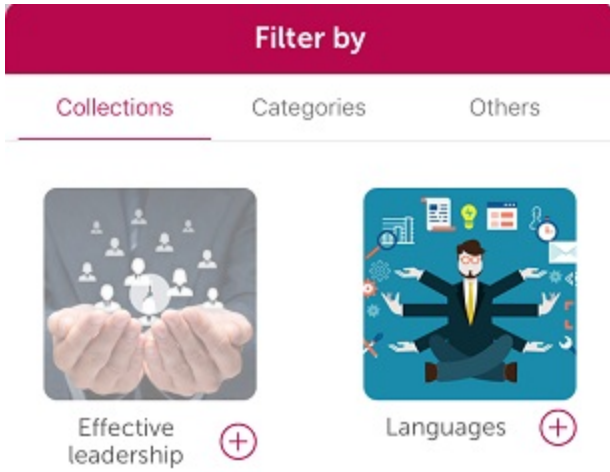
Select the courses included in this collection, in which you want to enrol. If you wish, you can skip this step and select them later manually.

Strategic Skills



Request unlocking and enrol

Then, the icon on the collection will be displayed blurred until the training administrator accept your request and you can access the courses included in the **Catalogue**.

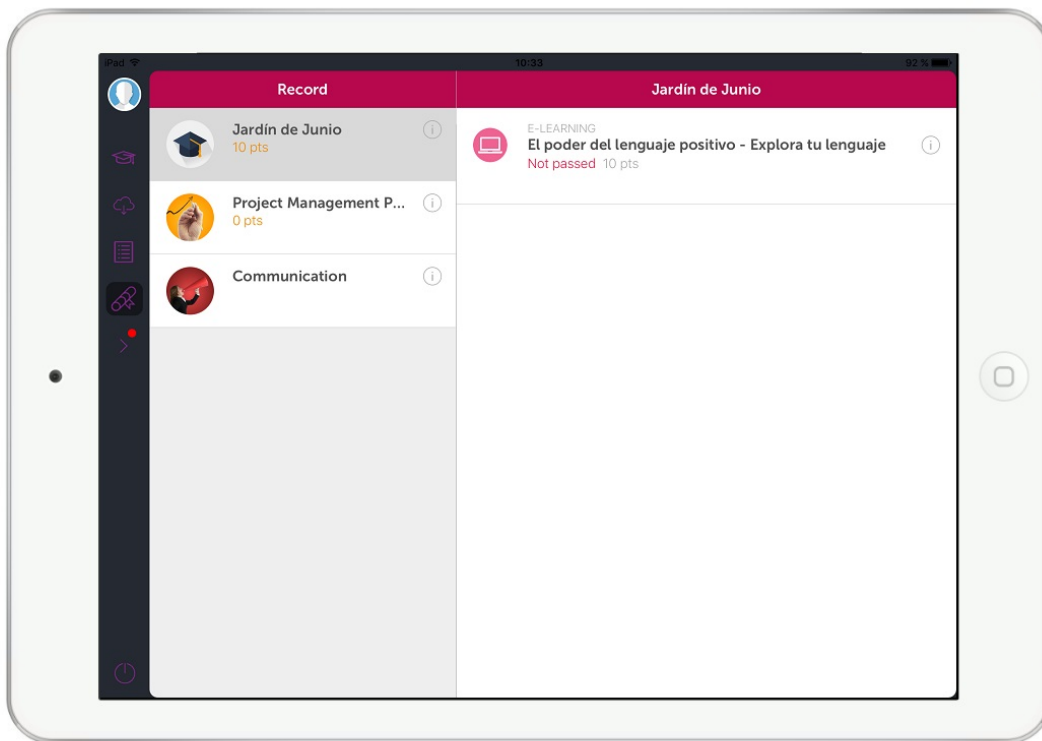


## 7. Record (Mobile)

Click on



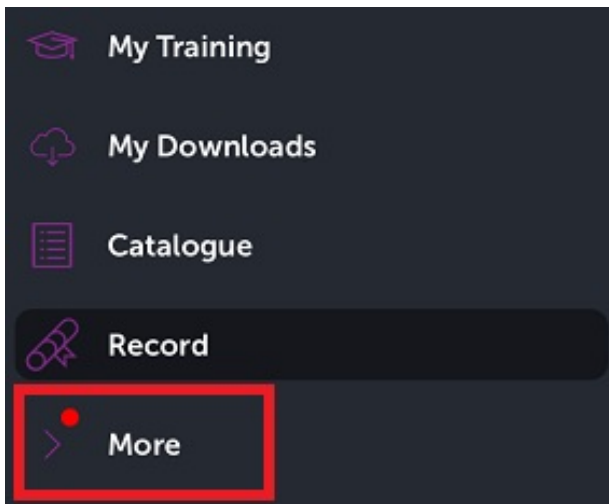
to access to **Record** and check all information for the training that you have completed.



You will see both the total score of the course and the results of each of the sessions of the course.

## 8. More options (Mobile)

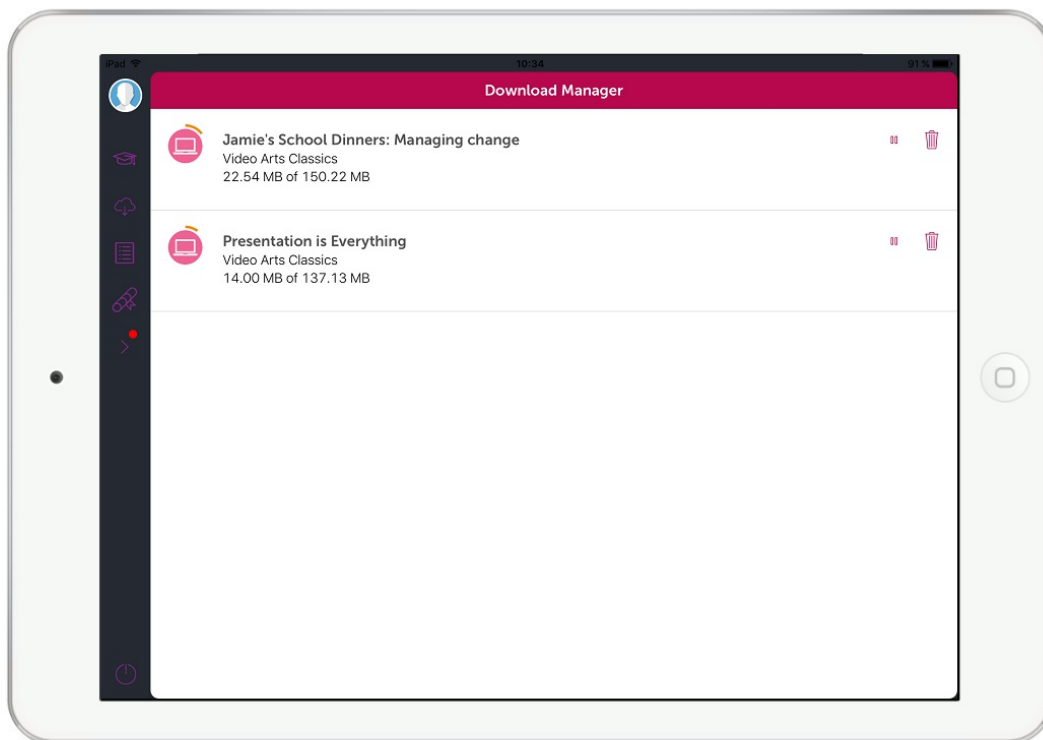
By clicking on **More** from the main menu, the additional options are displayed. For further information, check the following sections:



- 8.1 Download manager (Mobile)
- 8.2 Notifications (Mobile)
- 8.3 Settings (Mobile)
- 8.4 Synchronise (Mobile)
- 8.5 Report error (Mobile)
- 8.6 About (Mobile)

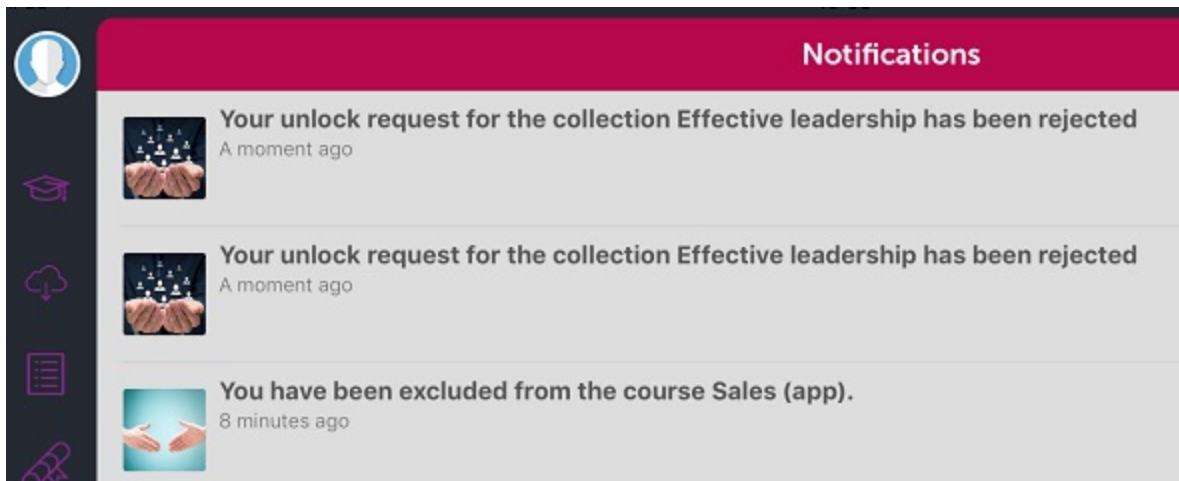
## 8.1 Download manager (Mobile)

In the **Download manager** you can see the sessions that are being downloaded.



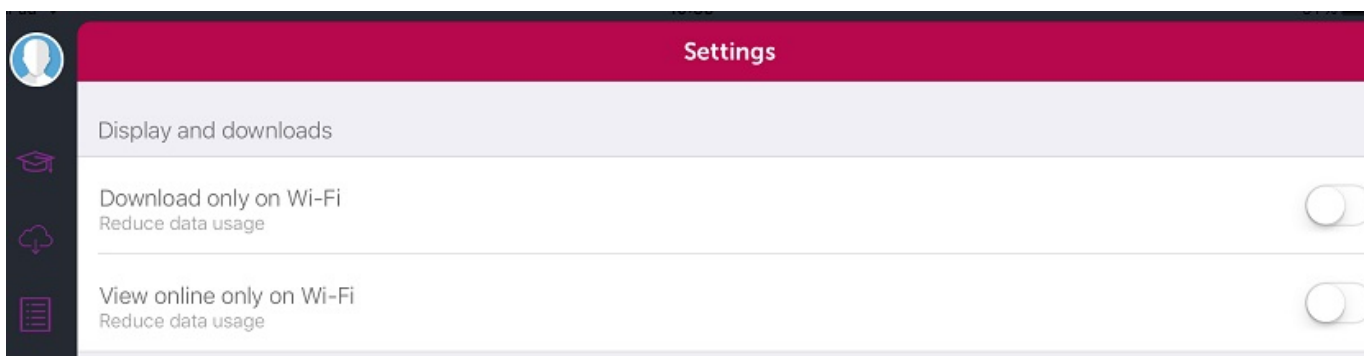
## 8.2 Notifications (Mobile)

In **More**, in the main menu, you can check the Notifications that the training platform administrator wants you to get: inscriptions, exclusions, completions, etc.



### 8.3 Settings (Mobile)

In the main menu, in **More**, you will find **Settings**, where you can set up **Download only by Wi - Fi** and **View online only Wi - Fi** to reduce data usage via your telephone operator.



### 8.4 Synchronise (Mobile)

The student progress on the downloaded sessions in **My training** is updated automatically when the application is launched and when the user has Internet connection. If the user is not connected to the Internet, he will be able to continue the training he has already downloaded without losing the data of his progress in the courses.

You can also perform this operation, by clicking on **Synchronise**, in the **More** option, located in the main menu.

### 8.5 Report error (Mobile)

Clicking on the **Report error** button, in **More**, inside the main menu, you can communicate any application error or problem.

### Help us improve

Leave your comment if you wish:

CANCEL

SEND

## 8.6 About (Mobile)

**About** , is a section within the **More** option, on the main menu. This option informs about the learningCloud Mobile and API version. Both the logo , and the text are customizable by the administrators of the platform.

Close



Nunca dejes de aprender. Con learningCloud fórmate desde tu dispositivo móvil incluso sin conexión a Internet. Aprendizaje en cualquier momento y lugar.

Versión:

2.1.0

Versión del API:

1.0.1